

Better Derbyshire Dales Fund

Guidelines for applicants

Spring 2018

What is the 'Better Derbyshire Dales' Fund?

In the financial year 2018 - 2019, Derbyshire Dales CVS has a pot of funding, which it will administer as a small grants scheme on behalf of North Derbyshire Clinical Commissioning Group, Derbyshire County Council Public Health and Derbyshire Dales District Council.

The Better Derbyshire Dales Fund supports the work of new or existing community/voluntary groups or organisations that **are working within the Derbyshire Dales** and are in need of capital or revenue funding.

How much is the grant?

Groups can apply for up to £1,000 (revenue) for running costs such as consumables, insurance or sessional worker fees.

Groups can apply for up to £5,000 (capital) for fixed, one-time expenses such as changes to a building or outdoor space, materials or equipment.

Who can apply?

To apply for this fund your group must fulfil the following criteria -:

- Be a non-profit making voluntary sector organisation or community group that is based in and / or works in the Derbyshire Dales;
- Have an annual turnover of less than £50,000 in your last financial year;
- Have a management committee;
- Have a bank account in the name of the organisation;
- Have a constitution or other form of governing document;
- Able to demonstrate a need for financial assistance and provide copies of the latest signed accounts – if you are a new group and do not have a set of accounts then your latest financial statement
- *In the case of a newly established group, you must be able to show that you have plans to put the things mentioned above in place*
- We try to encourage applications from **voluntary and community groups** as this is what all the funds are intended to support. However, we understand that for some projects such as community playgrounds, a play

area or an annual village celebration then it may be more appropriate for a Parish Council to be the applicant.

****Please note we are unable to accept applications from individuals.**

What kind of project will the Better Derbyshire Dales Fund support?

- We will support organisations or specific projects that aim to develop or strengthen communities.
- We will support organisations or projects that support and strengthen people's health and well-being.
- We are interested in supporting less popular causes and work that supports disadvantaged and marginalised sections of the community.

Listed below are some examples of the kind of issues that we want to address through this fund.

Health & Well-Being

Improving health through projects or activities that develop and promote:-

- healthy eating
- reducing stress
- support to people with long-term illnesses, conditions and disabilities
- better mental health
- exercise, physical activity and play

Community Benefit

Projects that demonstrate community benefit by:-

- developing or regenerating local communities
- reducing crime and increasing community safety
- improving the local environment

Capital Projects

- improve energy efficiency of venues
- improve the facilities of a venue to encourage further use, including enabling access to all members of a community, including compliance with the Disability Discrimination Act
- emergency works to ensure the continuing and efficient running of a venue
- improve security measures with a view to reducing crime and anti-social behavior in and around the venue
- equipment that will help your group deliver services more effectively and bring a wider benefit to a local community
- environmental or built environment projects that improve or develop the local community, e.g. improving a playground or a natural area

What kind of costs will we support?

The fund will support any costs that are directly related to the delivery of the work described on your application form. However, the grants panel will look less favourably on applications where:

- There is no evidence that the applicant has made any effort to estimate the costs accurately.
- That any grant awarded will not be spent within 12 months.

In addition:

- We will not make awards retrospectively – you cannot apply for funding to pay for something that has already taken place or has been paid for.
- We rarely pay professional fees such as solicitors or accountants, if your application includes this kind of element please get in touch to discuss.
- The Better Derbyshire Dales Fund doesn't usually make a grant that would be a small contribution towards a large project if our contribution would not make a clear difference to the delivery of the project.

You may want to read the separate sheet which shows common reasons why applications to Better Derbyshire Dales Fund might be turned down.

How to apply

Please contact DDCVS for an application form by telephoning 01629 812154 or emailing enquiries@ddcvs.org.uk

The form and guidelines can be made available in large print or on tape. The form can also be downloaded from our website by going to <http://www.ddcvs.org.uk/projects>

Please ask if you would like advice about whether your group is eligible for a grant, or if you would like support in completing the form.

The grants panel is made up of staff and trustees from DDCVS and staff from North Derbyshire CCG, Derbyshire County Council Public Health and Derbyshire Dales District Council. The panel meets on a quarterly basis each year to consider applications. The closing date for applications in the financial year 2018/19:-

- Friday 11th May 2018
- Friday 10th August 2018
- Friday 2nd November 2018
- Friday 15th February 2019

Usually the panel will meet within a fortnight of the above deadlines and we will let you know the outcome of your application as soon as we can.

Conditions that apply

If your application is successful, you will be asked to sign a short funding agreement and complete a monitoring form after the grant has been used. In addition please be aware that: -

- Your contact details may be shared with stakeholders (North Derbyshire CCG, Derbyshire County Council Public Health and Derbyshire Dales District Council) and members of the grants panel;
- the CVS reserves the right to request further information, not specified on the application form;
- projects will be required to return an End of Grant Evaluation Form; failure to complete and return this may mean that your group will have to repay the grant and will not be eligible to apply in the future;
- the applicant must have all consents required for the grant project to proceed;
- the applicant shall maintain full and proper insurance policies relevant to the grant activity and shall provide evidence of such insurance on request;
- the giving of this grant might be publicised by DDCVS and other stakeholders: North Derbyshire CCG, Derbyshire County Council Public Health and Derbyshire Dales District Council;
- When publicising your group or activity please let people know that you have been supported by a grant from the Better Derbyshire Dales Fund, however you do not need to use the logos of any of the stakeholders or the CVS;
- If, during the course of your planned project/activities you find that you would like to spend the grant differently then you must contact DDCVS before going ahead.

How often can I apply?

You can send more than one application in to the same funding round, as long as your applications are demonstrably for different projects or pieces of work.

Priority will be given to **new applicants** and those that can demonstrate a current and pressing need for the funding.

You can reapply if a previous application has been unsuccessful, unless we have advised you not to.

Application forms should be sent to: Derbyshire Dales CVS, Agricultural Business Centre, Agricultural Way, Bakewell DE45 1AH

PLEASE ENSURE THAT YOU HAVE THE CORRECT POSTAGE

You can send your application by email with your constitution and accounts as attachments. Please send to enquiries@ddcvs.org.uk